



Department of ADMINISTRATIVE SERVICES *Job Postings*



DEPARTMENT OF ENERGY & ENVIRONMENTAL PROTECTION JOB OPPORTUNITY ENVIRONMENTAL PROTECTION ASSISTANT DIVISION DIRECTOR

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public

Location: Bureau of Natural Resources, Fisheries Division
333 Ferry Rd., Old Lyme

Job Posting No: 115117

Hours: Full-time – Permanent

Salary: \$97,648 – \$133,153 (MP 68)

Closing Date: December 2, 2016

Description of Duties:

This position will be responsible for overseeing the Marine Fisheries Program in the Fisheries Division, including directing the policy and the regulatory and technical programs associated with Marine Fisheries including in-state, interstate and federal fisheries management arenas.

Duties will include:

1. Day to day management of the Program, including staff and office operations; setting priorities and coordinating, planning and managing activities; interpreting and administering pertinent laws and regulations; evaluating operations and projects assigned to staff and recommending improvements, responding to inquiries relating to assigned programs;
2. At the Atlantic States Marine Fisheries Commission, serve as the Administrative Commissioner appointed by the Commissioner of Energy and Environmental Protection under the Compact for state membership (CGS §26-295);
3. At the New England Fishery Management Council, serve as the principal State official with marine fishery management responsibility and expertise appointed by the Governor under the Magnuson-Stevens Fishery Conservation and Management Act (16 U.S.C. 1801);
4. Review and evaluate effectiveness of established or proposed policies and/or programs, assessing options and developing recommendations for improvement;
5. Develop Marine Fisheries related regulations and Commissioner declarations to manage the marine fisheries of the state in order to comply with federal and interstate fishery management plans, promote economic benefits of commercial and recreational fishing, enhance recreational fishing opportunity and preserve healthy fisheries resources;
6. Develop and make recommendations concerning new and revised state statutes pertaining to marine fisheries management;
7. Develop and maintain effective working relationships with stakeholders and individuals in government and non-governmental organizations with interest in Marine Fisheries Program related matters;
8. Develop, recommend and oversee state and federal budgets within the Program.

Preferred Candidate will have:

1. Excellent supervisory, management, and organizational skills, including the ability to lead a highly technical and experienced workforce;
2. Significant knowledge of state and/or federal laws/regulations related to marine fisheries management;
3. Considerable knowledge of marine fisheries management principles, practices and issues;
4. Experience with marine fisheries population assessment science principals and methods sufficient to support science-based resource management decision-making;
5. Proven experience exercising critical thinking, balancing competing priorities, making sound decisions, managing productivity, setting and defining expectations, establishing measurable goals, and coordinating programs;
6. Excellent written and oral communication skills, including the ability to communicate effectively on a technical level with science staff and in common language terms with engaged stakeholders, the media and the general public;
7. Ability to create and maintain excellent intra/interagency and municipal relationships; and
8. Significant knowledge and experience in personnel management policy and procedures.

Eligibility Requirement: Candidates must meet both General and Special Experience OR currently be working as an E.P. Assistant Division Director OR have previously attained permanent status in that job classification may apply for lateral transfer.

General Experience:

Nine (9) years of professional experience in natural resource management, environmental conservation, energy research, energy planning, energy policy development, public outdoor recreation, pollution prevention, reduction and management, environmental regulatory programs or other related environmental protection field.

Special Experience:

One (1) year of the General Experience must have been in a supervisory capacity responsible for the supervision of professional and technical support staff performing environmental protection work.

NOTE:

1. "Supervisory capacity" is interpreted as scheduling, assigning and overseeing work, establishing performance standards for employees and taking corrective measures to implement those standards.
2. For State Employees, the Special Experience is interpreted at the level of Environmental Protection Supervising Sanitary Engineer (Environmental Protection), Environmental Protection Supervising Air Pollution Control Engineer, Environmental Protection Supervising Civil Engineer, Environmental Protection Supervising Environmental Analyst, Environmental Protection Supervising Forester, Environmental Protection Supervising Fisheries Biologist, Environmental Protection Supervising Wildlife Biologist or other comparable supervisory title responsible for the supervision of professional and technical support staff performing environmental protection work.

Substitution Allowed:

1. College training in a scientific or technical discipline related to the environmental field, including but not limited to the biological, earth, or physical sciences; environmental planning; environmental law; economics; leisure services; geographic information systems; geography with a concentration in geographic information systems; natural sciences; natural resources may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.
2. A Master's degree in a scientific or technical discipline related to the environmental field as listed above including but not limited to the biological, earth, or physical sciences; environmental planning; environmental law; economics; leisure services; geographic information systems; geography with a concentration in geographic information systems; natural sciences; natural resources may be substituted for five (5) years of the General Experience.

3. A law degree with a concentration in environmental protection or a Doctorate degree in a field related to environmental protection may be substituted for six (6) years of the General Experience.

***Note:** Education may only be substituted for a total of six (6) years.

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, a resume, a ([CT-HR-12 form](#)) Application for Employment. Current state employees must also provide a copy of his/her last two performance appraisals. Mail or email your application materials to:

Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street
Hartford, CT 06106-5127
Attn: Ana Natal
Telephone: (860) 424-3006
ana.natal@ct.gov

(Incomplete packages will not be considered)

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov